

PIP/RBT
Acknowledgement Forms

PLACE ON SCHOOL LETTERHEAD

FOR USE WITH NEW PIPs/RBTs FOR THE 2021-2022 SCHOOL YEAR

(Purpose is to provide notice to applicant that process may take up to 30 days)

(Insert Date)

Dear (Insert Parent(s) Name) and/or (Insert Private Instructional Personnel Name):

Any individuals with a complete Private Instructional Personnel/Registered Behavior Technician (PIP/RBT) packet submitted will be processed for the 2021-2022 school year upon receipt of the documents outlined below:

_____ A PIP/RBT Acknowledgement form signed by the PIP/RBT and parent

_____ A completed August 2021 Packet for a PIP/RBT packet with all of the documentation

Please return all the items indicated on this letter above completed to the school. The process for reviewing these documents may take up to 30 calendar days to complete. Once reviewed and completion is confirmed and approved, you will be notified in writing.

It is always the desire of Broward County Schools to work collaboratively with families and community providers to meet the unique needs of all students, specifically our students with disabilities. Should you have any concerns regarding your client, please do not hesitate to contact (insert contact individual's email/phone).

Sincerely,

(Insert Principal Name)

PIP/RBT AND PARENT ACKNOWLEDGEMENT FORM
2021-2022 School Year

Name of Private Provider (PIP/RBT): _____

Name of Student: _____

Completion of this form is a request to provide services to my child/client named above during the 2021-2022 school year.

FOR THE PARENT(S):

My signature below indicates an agreement and understanding of the documents.

Parent initials	Parent initials	Acknowledgements and Agreements for the 2021-2022 School Year
		I/We, the parent(s) of the above-named student, understand that the decision regarding the schedule for services in the school setting is determined by the Public Instructional Provider (classroom teacher) and the school-based administrator.
		I/We understand that approvals may take up to 30 calendar days from the date that all the required documents are received by school staff.
		I/We understand that services in the school setting may be limited and or stopped in order to ensure public safety and comply with the safety protocols put in place in response to the COVID-19 pandemic.
		I have provided an Authorization for Release of Information for the 2021-2022 school year to the school staff.

Parent Signature

Print Parent's Name

Date

Parent Signature

Print Parent's Name

Date

FOR THE PIP/RBT:

I will implement and comply with all the requirements contained within the completed application for the 2021-2022 school year.

PIP Initials	RBT Initials	Acknowledgements and Agreements for the 2021-2022 School Year
		I/We, the PIP/RBT of the above-named student, understand that the decision regarding the schedule for services in the school setting is determined by the Public Instructional Provider (classroom teacher) and the school-based administrator.
		I/We understand that approvals may take up to 30 calendar days from the date that all the required documents are received by school staff.
		I/We understand that services in the school setting may be limited and or stopped in order to ensure public safety and comply with the safety protocols put in place in response to the COVID-19 pandemic.
		I have reviewed School Board Policy regarding Facial Coverings (2170-E) and agree to comply with all safety guidelines in response to the COVID-19 Pandemic provided by the school-based administration and/or school-based staff.

Registered Behavior Technician's Signature

Print Registered Behavior Technician's Name

Date

Supervising Behavior Analyst's Signature

Print Supervising Behavior Analyst's Name

Date